

**Springfield Food Co-op
Board of Directors Meeting
March 26, 2020**

Directors present: Steve Greene, Lindsay Post, Sarah Bolaski, Jane Sandelman, Brooke Decker, Caitlin Christiana, John Vorder Bruegge, Marianne Chapin.

Ex-officio: Neomi Lauritsen

Recording Secretary: Lucy Georgeff

Call to order: 6:05 p.m.

Lindsay thanks everyone for your flexibility and adaptability during this time of the COVID-19 pandemic.

Co-op stories: Jane reports having had more time to reflect and is seeing a lot of kindness. Steve feels forced into change. Sarah is glad to see a reduction in fossil fuel emissions. John is doing a lot of walking. Marianne taught a fun virtual yoga class, Brooke is sewing more and working on projects, Caitlin loves being at home and reassessing her priorities, Lucy has more time at home with her children, Neomi sees the staff willing to help out and being so flexible. A customer brought all employees some lottery scratch tickets. Lindsay is pulling resources together in new ways and tending to home projects.

Approving minutes from 2/20/20: Neomi mentions the Springfield on the Move donation should be \$748.07. *Lindsay moves to accept the minutes from February 20, 2020 with Neomi's correction; Caitlin seconds; motion passes unanimously.*

GM Monitoring

B2: Planning and Budgeting

No budget right now. Board will table until April along with the annual business plan.

B5: Customers

COVID-19 Update: GM and HR are using all the resources available to respond to the pandemic. Staff is excellent.

Lindsay moves to approve B5 Monitoring Report as submitted; Steve seconds; motion passes unanimously.

Board Self-Monitoring

D1: Unity of Control

Lindsay reads aloud.
Self-rating - 4.7

Annual Meeting

What are the options, given the pandemic? One option is to hold a virtual meeting with mail-in ballots. Board agrees to hold meeting in the fall, in September after school is back in session. Board will consider extending terms of current board members.

Board retreat follow-up

Board agrees to table the business plan for now. Board held a little staff appreciation lunch. Brooke and Jane brought pizza and another board member brought pho.

Potential board members - tabled for now.

Expansion

Neomi reports that she has few updates from the last couple of weeks. She terminated Larry Kraft's Project Manager contract and is working on getting the lease nailed down.

Steve: working on an agreement with People's United Bank. COVID-19 has put a pause on construction, but they are still plodding along with the process. A design team meeting including PJ Hoffman and the architects went well. Steve has a call scheduled with the capital campaign lawyers regarding the potential Vermont Community Fund investment.

Lindsay: capital campaign is on pause. Ben Sandel (consultant) is a voice of optimism and reason. No membership outreach happening at the moment but she's working on board content for a membership newsletter.

Sarah: she was in touch with the editor of the Shopper about a possible article/promotional piece. Board is looking into an extension for the capital campaign and also considering a membership drive involving HCRS and the VCF - will put them in touch to possibly fund purchase of regular membership shares. Free Range dinner has been postponed.

Next Meetings: April 23, May 28, June 25, July 23, August 27.

At 7:20 p.m., Lindsay moves to go into Executive Session regarding a personnel issue; Sarah seconds; motion passes unanimously.

At 7:29 p.m., Lindsay makes a motion to move out of executive session; Jane seconds; motion passes unanimously.

Steve makes a motion to adjourn the meeting at 7:31 p.m.; Brook seconds; motion passes unanimously.

Respectfully submitted,
Lucy Georgeff